



IT Order Form

If you can imagine it, we can host it

INFORMATION TECHNOLOGY FORM 2009 **DEADLINE DATE: 5 Working days Prior to Event/ Exhibition**

RETURN TO: Zanoxolo Filifili

1 Lower Long Street, Cape Town, 8001

Fax: +27 21 410 5191/Tel: + 27 21 410 5072

[e-mail: zanoxolo@cticc.co.za](mailto:zanoxolo@cticc.co.za)

Company name	<input type="text"/>	Exhibition/Event	<input type="text"/>
		Stand/Room #	<input type="text"/>
Street Address	<input type="text"/>	Office #	<input type="text"/>
		A/H/mobile #	<input type="text"/>
		Facsimile #	<input type="text"/>
		e-mail address	<input type="text"/>
Authorised by	<input type="text"/>	Vat Registration No.	<input type="text"/>
Signature	<input type="text"/>	Dates required	<input type="text"/>
Date	<input type="text"/>	(From-To)	<input type="text"/>

Selection	Man Setup costs p/item	No. of items	Unit price ZAR	No of days	TOTAL ZAR
Pentium 4 workstation complete with LCD Monitor, no network connection	R 50.00		201.00		
Pentium 4 workstation complete with LCD Monitor, with Broadband Internet Connection (*)	R 350.00		660.00		
Pentium 4 workstation complete with LCD Monitor, with VLAN Connection (no Internet) (*)	R 350.00		324.50		
Broadband Internet Connection only (no equipment) (*)	R 350.00		325.00		
LAN Connection only, with dedicated VLAN (*)	R 350.00		160.00		
Wireless Base Station, 64 K internet connection	R 500.00		561.00		
Additional Bandwidth			270.00		
Public (Static) IP Address			535.00		
Other Hardware	Man Setup costs p/item	No. of items	Unit price ZAR	No of days	TOTAL ZAR
Laptop Workstation			375.00		
17" LCD, keyboard & mouse only			120.00		
Colour Laser Printer (30/8 PPM, 64 MB)			375.00		
Printing Costs for Colour Laser Printer (Min 200 Pages)			4.20		
Colour Deskjet Printer (Entry Level)			215.00		
Printing costs for Colour Deskjet Printer (Excludes paper)			190.00		
Black & White Laser Printer (20 PPM)			270.00		
Printing Costs per page B&W (Min 500 Pages)			0.25		
Fax/Copier/Printer Combo			430.00		
Cartridge for Combo unit and B&W Laser Printer			620.00		
Support	Man Setup costs p/item	No. of items	Unit price ZAR	No of days	TOTAL ZAR
On site support (Office Hours)			1,250.00		
On site support (After Hours, Saturday, Sunday & SA Holidays)			2,500.00		

SUB TOTAL ZAR

Orders received after the deadline date are subject to an additional 20% surcharge ZAR

VAT 14% ZAR

TOTAL ZAR



Exhibition/Event: _____

Stand/Room : _____

Signature: _____

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Information Technology Regulations

(Please read carefully. The completion of this form implies understanding and acceptance)

Internet connectivity is sold in increments of 64k units. Please indicate the number of units that are required.

Client's own PC's that are to be connected to the CTICC network must be operating on Windows XP or Windows 2000.

All PC's connected to the network must have Anti-Virus software loaded with the latest signatures and engines. No PC will be connected until this is installed and the PC scanned for viruses.

The IT Contractor will agree a time with you to configure your computer/s onto the network. Should they be delayed by more than one hour, an additional charge of ZAR 350.00 per hour will be charged.

The cost excludes any additional assistance by our IT Staff. Should this be required a hourly rate of R 420.00 per hour will apply.

the network.

****Services will not be installed until credit card authorization form below has been completed or proof of payment has***

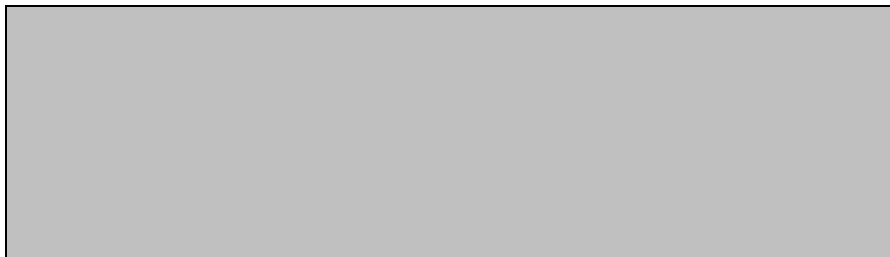
To effect payment please complete authorisation to charge to credit/debit card	
Circle your credit card company: American Express, Visa, Eurocard/Mastercard, Diners Club/Debit Card	
Credit Card number:	
CVV No. (Last 3 No's on back of card):	
Expiry date:	
Name of credit card holder:	
Name:	
Signature:	

BANKING DETAILS	
Bank:	Standard Bank
Account name:	Cape Town International Convention Centre
Account number:	070823871
Branch name:	Thibault Square
Branch code:	020909
S.W.I.F.T. address:	SBZA ZA JJ

Vat registration number: 4030199741

PLEASE NOTE IF THE POSITION OF ALL TELECOMMUNICATIONS REQUIREMENTS ARE NOT INDICATED BELOW, THE CONTRACTOR WILL INSTALL AT THEIR

BACK OF STAND



FRONT OF STAND



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Payment Method

Credit Card Authorisation:

We/I, _____ hereby authorise the

deduction of the amount of _____ by the
Cape Town International Convention Centre from our/my Credit Card, details below:

Type of Credit Card
(VISA, American Express, Diners, etc.)

Credit Card Number

Expiry Date

CVV Number
Last 3 numbers on back of card

4 Digit Security Number on the Card
(American Express)

Card Holders Name

Card Holders Billing Address

Card Holders Date of Birth

Please send copy of back & front of the Credit Card

Authorised Signature: _____ Date: _____

Please send completed form to the following fax number: **+27 21 410-5191**